

Hoopla Tribal Education Association

**P.O. Box 428 • Hoopa, CA 95546-0428 • (530) 625-4413
hoopaeducation@gmail.com Fax (530) 625-5444**



Hoopla Valley Tribe

HOOPA TRIBAL EDUCATION GRANT AND SCHOLARSHIP AWARDS

Application Procedures

Each applicant is responsible for submitting the following items for a completed application:

1. Hoopa Tribal Education Awards application. (A new application is due each academic year; which is each Fall semester.)
2. Sign and date the Pay Back Policy of the Hoopa Tribal Grant and Scholarship Awards.
3. A letter stating your educational goals and proposed course of study (new students and change in major)
4. Have High School or College you attended send an official transcript to our office at the above address.
5. An official Education Plan signed by your advisor.
6. Upon acceptance to a College, University, or Vocational School, submit a Class Schedule showing the number of units and classes in which you are enrolled.

Applications also available at www.hoopa-nsn.gov.

Email us at hoopaeducation@gmail.com

-If you are attending college off the reservation pursuing a four-year degree and are enrolled in at least 12 units, you may also apply for the BIA Higher Education Award.

-If you are attending a Vocational Institute you may also apply for the Adult Vocational Training Award (funds are very limited).

The following are policies from the Tribal Grant and Scholarship Awards Regulations:

Applications for Tribal awards shall be submitted to the Education Office by:

July 1st for the following Fall semester or academic year, or
December 1st for the following Winter quarter
January 1st for the following Spring semester
April 1st for the following Spring Quarter.
June 1st for the following Summer Session.

Any application received after such deadline date will be considered only if funds are available after awarding eligible applicants who meet deadlines. Continuing students must reapply for an award each year. The Education Office receiving applications shall acknowledge receipt in writing or by personal contact within 10 working days.

Distribution of awards will be prorated on a quarter, semester, or other segment for course of study. Grade reports or transcripts for preceding quarter, semester, or other segments of course of study must be submitted prior to each disbursement. The student must complete 12 units to receive maximum award; if not, the payment will be prorated according to units completed.

Part-time, three-quarter time, and full-time student awards are issued as follows:

Units enrolled	6-8	9-11	12+
Percentage of award	50%	75%	100%

Students who are enrolled in extension programs, on-line programs external degree programs that meet accreditation, as described in Section D (1) (a) (b), shall be eligible for an award, provided that the student meets the same requirements as a regularly enrolled student.

Eligible students will be provided financial aid with the limits shown below:

Two-year degree or certificate program – up to three (3) years of financial support.

Four-year degree program – up to five (5) years of financial support.

Graduate degree program – actual required years to complete degree.

**For a complete copy of the Tribal Grant and Scholarship Awards Regulations,
visit www.hoopa-nsn.gov or come into our office.**

Student signature

Date

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HOOPA TRIBAL EDUCATION AWARDS APPLICATION

APPLICATION FOR THE ACADEMIC YEAR: _____ or

Fall only _____ Winter only _____ Spring only _____ Summer only _____

Name: _____

Maiden: _____

Address: _____

Telephone Number: _____

Cell Number: _____

Email address: _____

Birth date: _____

Marital Status: ___ Single ___ Married
___ Separated ___ Divorced ___ Widowed

Number of Children: _____

Sex: M F Hoopa Roll Number: _____

FOR CENSUS PURPOSES ONLY:

Father's Name: _____

Tribal Affiliation: _____

Mother's Name: _____

Tribal Affiliation: _____

Name and Address of High School Attended:

Date of Graduation/GED: _____

Name and Address of College Selected:

Date you will register for classes: _____

Which starts on: _____

Full time _____ Part time _____

Semester based _____ quarter based _____

Were you ever awarded a Tribal grant before?

Y N If yes, when _____

Number of Semesters/Quarters earned _____

Credit Hours earned: _____

Year in College: 1 2 3 4 Graduate

Expected Degree: AA ___ BA ___ BS ___

MA ___ Other _____

Year Degree expected: _____

Major: _____

Minor: _____

I hereby certify the above information on this form is true and correct to the best of my knowledge and consent to the release of this information to the necessary agencies to complete the financial aid package. I will provide a copy of my grades or transcripts to the Hoopa Tribal Education Association Office at the above address at the end of each academic term.

Student signature

Date

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PAY BACK POLICY

Upon approval of an award for a Tribal Grant or Scholarship Award, the recipient agrees to the following conditions:

1. If the student does not comply with the requirements specified under the Policy governing Tribal Grant and Scholarship Awards the student will be required to pay back the amount of the award received.
2. Conditions requiring a pay back are based on:
 - Failure to attend class(es).
 - Failure to complete at least 50% of the classes as a full-time student.
 - Awards of continuing students who did not complete all units will have next award prorated as stated in the regulations.
3. The student agrees to pay back the award amount through cash payment, salary deduction, or per capita deduction.

This contract shall constitute a legally binding agreement between the parties and may be enforced as a debt in accordance with the Hoopa Valley Tribe's Debt Collection Ordinance. This Agreement applies to any award received by the Student in this, or any subsequent academic year, through the Tribal Grant and Scholarship Program or Higher Education Program.

I understand I will allow up to ten (10) days to receive my award once check request has been submitted to the fiscal office and I am not call or visit the fiscal office to check on the status of my award.

Student signature

Date

Authorized official signature

Date