

# Emergency Assistance Form

Adult Care Assistance funded by the Bureau of Indian Affairs and administered by the Hoopa Administrative Department is a program to assist Hoopa Tribal Members in DIRE EMERGENCY SITUATIONS. This program will NOT pay for household bills (such as electric or water bills), groceries, rent, hotel/motel costs, clothing, or for homeless assistance. Scheduled appointments are not emergencies because you are aware in advance of the appointment. Failure to provide receipts will make you ineligible for future funding.

All emergencies will require verification prior to receiving assistance.

## Program Guidelines:

Elders and disabled members will be given priority for assistance. Elders and disabled individuals frequently rely on a fixed income, require more medical needs, prescription costs, transportation, etc. An Elder is considered age 62 or older. All disabilities will be following the State Disability guidelines or the Social Security Administration guidelines.

## Adult Care Assistance:

Financial assistance will be granted to an adult in a dire emergency situation. Emergencies that require air ambulance or ground ambulance services out of the area are considered emergencies. The nearest relative will receive assistance up to \$300.00 (only one person will receive the assistance), depending on the distance. Scheduled appointments are not emergencies. Documentation must be provided before receiving monies. The Hoopa Administration Department will verify all emergencies. Assistance will be granted no more than twice per fiscal year.

## Death Benefits:

The Hoopa Tribal Council allows for funeral expenses up to \$5,800.00. Documentation must be provided with the application before receiving funds. All funeral homes must be paid directly by the Hoopa Valley Tribe.

## Fire:

If a fire destroys a Tribal Member's owned home, and its contents, the owner of the home is eligible to receive \$1,000.00. If arson is suspected, no assistance will be issued until the investigation is complete. A copy of the fire report, signed by the fire department chief, MUST be attached to this application for assistance before monies being released.

The following amounts are available for emergencies: Eureka (\$100), Redding Area (\$150), and Out-of-Area (\$300). Beyond Eureka or Redding emergencies SHALL NOT exceed \$300 - NO EXCEPTIONS.

-Initial one time emergency money per fiscal year is \$600 MAXIMUM-

Tribal Member Name: \_\_\_\_\_ Roll Number: \_\_\_\_\_  
Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
Phone Number: \_\_\_\_\_ Amount Requested: \_\_\_\_\_

TANF Client?  Yes  No Type of Emergency:  EA  Burial Assistance

Briefly Describe Emergency Situation:

If this is a Burial Assistance, please provide: Name of Deceased, the Name of the Funeral Home, Phone Number for the Funeral Home, and separately complete the Hoopa Valley Tribal Burial Request Form.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I hereby give my consent for the HVT Administration staff to verify any of the information and documentation I have submitted to HVT Administration. I understand that my assistance will be based according to the given eligibility requirements and that my application will be reviewed for approval when all required documentation has been received by the Hoopa Valley Tribal Administration Department.

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

\*Erratic Behavior or abusive language by the applicant will NOT be permitted. The Hoopa Administration Department will uphold the Hoopa Valley Tribe's Improper Conduct Ordinance, which includes removal from Tribal Department premises.

Contact Information  
Attn: Jaclyn Robinson, Administration Officer  
11860 CA State Hwy 96  
PO Box 1343  
Hoopa, CA 95546  
530-625-4211 ext. 160

\*\*For those participating in the TANF program, the amount of assistance you receive will be reported to the TANF department.