



Application For Use  
Hoopa Recreation Department  
PO Box 1348  
Hoopa, CA 95546

Phone: (530) 625-4211 ext: 133 Fax (530) 625-4594  
inker.hvt.campground@gmail.com

## Applicant Information

Applicants Name: \_\_\_\_\_ Date: \_\_\_\_\_

Company/Organization: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

## Facility Rental

Please check which facility you are requesting

- Neighborhood Facility – Gym
- Neighborhood Facility – Swimming Pool
- Pookey's Park – Softball Field 1 – Field 2
- Pookey's Park – Concession Stand
- Pookey's Park – Playground/Basketball Court
- Pookey's Park – Grass Area (Please Specify): \_\_\_\_\_
- Hoopa Community Center
- Rodeo Grounds – Building/Arena/Parking Lot
- Teen Center
- Campground (Full campground or group site): \_\_\_\_\_
- Other: \_\_\_\_\_

## Tables and Chair Rental

(Please specify how many tables and chairs are needed)

Tables: \_\_\_\_\_  Deliver  Pick-Up (Please see fees for delivery and pick-up)

Chairs: \_\_\_\_\_  Deliver  Pick-Up (Please see fees for delivery and pick-up)

## Event Details

Name of Event: \_\_\_\_\_

Event Description: \_\_\_\_\_

Will This Event be  Private or  Public?

**Note: For Funerals, Contact Admin for PA System and Property & Procurement for projector.**

Event Set up Date/Time: \_\_\_\_\_

Event Break Down Date/Time: \_\_\_\_\_

Will Alcohol be served?  Yes  No

**HVTC Drug and Alcohol Policy:**

**21.22.3.1 Alcohol shall not be served or used unless prior approval has been received from Tribal Council.**

**21.22.3.2 At any time event where alcohol is served, food and non-alcoholic beverages will be served also.**

**21.22.3.3 A management level person shall see that any over served or intoxicated attendees are provided transportation**

Who will be responsible for security during this event? \_\_\_\_\_

Who will be responsible for cleaning the facility after use? \_\_\_\_\_

**Note: If Alcohol is to be served, provide documentation showing Tribal Council approval.**

**Hold Harmless Agreement:**

The undersigned, as an individual or organization representative, agrees to and does hereby indemnify and hold harmless the Hoopa Valley Council, and his/her/their, or agents, servants successors, heirs executors, administrators, employees, volunteers, and all other persons, firms, corporations, associations, or partnerships of and from any and all claims, actions, causes of action, demands, rights, damages, cost, loss of services, expenses, compensation, and every liability whatsoever, which the undersigned has/have or which may hereafter accrue on account of or in any way growing out of any and all known and unknown, foreseen and unforeseen damage, incident and/or accident of any kind and any consequence thereof which may be incurred during this event. **Important: Before final approval is granted, the organization/applicant must have a Certificate of Liability Insurance naming the Hoopa Valley Tribe/Hoopa Tribal Council as an additional insured denoting a minimum of \$1,000,000 in aggregate liability coverage (additional coverage may be required for certain activities).**

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

## Fees and Deposits

<b>Fees and Deposits</b>	
<b>Facilities</b>	
Neighborhood Facility - Gym	\$200.00/ Daily
Neighborhood Facility - Gym	\$75.00/Hourly
Community Center/Teen Center	\$150.00/Daily
Community Center/Teen Center	\$50.00/Hourly
Pookey's Park - Softball Field 1&2	\$200.00/Daily
Pookey's Park - Concession Stand	\$75.00/Daily
Pookey's Park – Birthday Party's, ect.	\$75.00/Daily
Swimming Pool (no more then 3 hours)	\$100.00/3 Hours
Swimming Pool Hourly	\$40.00/Hourly
Rodeo Grounds	\$200.00/ Daily
<b>Tables &amp; Chairs</b>	
Table Rental	\$5.00/per table
Chair Rental	\$1.00/per chair
Table & Chair Rental Deposit (*Non-refundable)	\$20.00 (*Non-refundable)
Dump Fee	\$100.00/Daily
Delivery Charge	\$20.00
Pick-Up Charge	\$20.00

\*Non-refundable deposit due to lack of care for Recreation property

Upon signature of a Recreation Department representative, permission is granted for the date indicated on this application. Applicant is Responsible to ensure that the area is left in a clean state. It is assumed that the group will conduct themselves in a proper manner in the public's opinion. The applicant further agrees and acknowledges that:

- There is a mandatory Three (3) day notice to reserve the facilities.
- Reservations are on a first come, first serve basis.
- By signing this agreement, the applicant agrees to the contents thereof, and understands the conditions of this agreement.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Program Manager/Director

\_\_\_\_\_  
Date

\_\_\_\_\_  
Recreation Director

\_\_\_\_\_  
Date

\_\_\_\_\_  
Insurance Admin/Risk Manager

\_\_\_\_\_  
Date

\_\_\_\_\_  
Tribal Chairman/Tribal Council

\_\_\_\_\_  
Date