

**INVITATION TO BID**  
**HOOPA TRIBAL EDUCATION DEPARTMENT**  
**“THE NEW K-12 EDUCATION BUILDING PROJECT”**  
**“CONSTRUCTION PROJECT”**

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The Hoopa Valley Tribe’s (HVT) Education Department is accepting Bids from responsible and responsive qualified individuals, organizations, or companies for the construction of a new 6,600 square foot education building, site work utilities, etc., also known as the “New K-12 Education Building Project.” With a contract estimated performance period of the contract approval date by the Hoopa Valley Tribe (HVT) to the targeted Project completion end date.

Construction Bid Packets will be available Friday, October 25, 2024, and may be obtained by contacting the Hoopa Valley Tribe’s Education Department at [hoopa.ed.director@gmail.com](mailto:hoopa.ed.director@gmail.com), (530) 625-4413, or at the Education Office on Orchard Lane, Hoopa, CA.

**BID DEADLINE: Monday, November 18, 2024, 5:00 p.m.**

Bids submitted in response to the “Invitation to Bid” will be used as a basis for selecting the Construction Contractor for this project. The Bidder’s bid will be evaluated and ranked according to the criteria provided in “Evaluation” section of the “Bid Packet”

Addenda to this Bid, if issued, will be sent to all prospective Bidders that the Hoopa Valley Tribe’s Education Department has specifically provided a copy of the “Bid Packet” to, and who have been placed on the Project’s “Plan Holder’s List.” It shall be the Contractor’s responsibility to check and obtain any Addenda that may be issued.

Bids shall be submitted by the following:

Bids by Email to: Onaleece Colegrove, Education Director [hoopa.ed.director@gmail.com](mailto:hoopa.ed.director@gmail.com)

Hard Copy Bids may be mailed and stamped on or prior to the Monday, November 18, 2024, 5:00 p.m. deadline.

Hard Copy Bids may also be dropped off at the Hoopa Tribal Neighborhood Facilities Front Office, Education Department Mail Box, at 11860 State Highway 96, Hoopa, CA.

Hard Copy Bids shall be submitted in a sealed package clearly marked “DO NOT OPEN,” “Hoopa Valley Tribal Education Department,” “New K-12 Education Building Project Bid” and shall be addressed as follows:

Onaleece Colegrove, Director  
Hoopa Valley Tribal Education Department  
P.O. Box 1348, 11860 State Highway 96  
Hoopa, CA 95546  
(530) 625-4413 x29

Bids received after the time and date specified above will be considered nonresponsive and will be returned to the Bidder.

Any bids received prior to the time and date specified above may be withdrawn or modified by an emailed or written request of the Bidder. To be accepted and considered, however, the modified bids must be returned and received prior to the Monday, November 18, 2024, 5:00 P.M. deadline.

Unsigned bids or bids signed by an individual not authorized to bind the prospective Contractor will be considered nonresponsive and rejected.

This Invitation to Bid does not commit the Hoopa Valley Tribe to award a contract, to pay any costs incurred in the preparation of a bid for this request, or to procure or contract for services. The Hoopa Valley Tribe reserves the right to accept or reject any or all Bids received as a result of this request, to negotiate with any qualified Bidders, or to modify or cancel in part or in its entirety, the Bid, if it is in the best interest of the Hoopa Valley Tribe to do so. Furthermore, a contract award may not be made based solely on price.

The prospective Contractor is advised that should this Invitation to Bid result in recommendation for award of a contract, the contract will not be in force until it is approved and fully executed by the Hoopa Valley Tribe.

All products used or developed in the execution of any contract resulting from this Invitation to Bid will remain in the public domain at the completion of the contract.

The anticipated Contractor-selection timeline is as follows:

**Construction Bid Packet Available: Friday, October 25, 2024**

**Question and Answer Period: Monday, October 28, 2024 to November 15, 2024**

**Bid Deadline: Monday, November 18, 2024, 5:00 p.m.**

**Bid Review & Evaluations: November 19, 2024 to November 20, 2024**

**Oral Interview: Friday, November 22, 2024 (If needed)**

**Contractor Selection & Negotiation with first-ranked Bidder: November 22, 2024**

Questions related to this Invitation to Bid shall be submitted to Walter Gray, Project & Construction Manager, via email to [walter.sacredeagle@gmail.com](mailto:walter.sacredeagle@gmail.com), questions shall be submitted before November 15, 2024, at 5:00 PM. in order to address the questions in a timely manner.

Indian Preference, Section 7(b) of the Indian Self-Determination & Education Assistance Act (25 USC 450e(b)), and the Hoopa Valley Tribe's TERO Ordinance, as amended, will be enforced. Contractor and employees shall be subject to the Drug and Alcohol Policies Ordinance, Title 21 of the Hoopa Valley Tribal Code. The Hoopa Valley Tribe reserves the right to reject any and/or all bids and to waive any irregularities in the bidding process. Further that right is reserved to the selection of bids separately