Hoopa Valley Tribal Council

P.O. Box 1348 • Hoopa, California 95546
Phone (530) 625-4211 • Fax (530) 625-4594

AGENDA REQUEST

Please Submit One Request for Each Item

Date: _____ [ ]Dept._____ [ ]Tribal Member_____
Name: _____ Phone:_____ ext._____
Address:_____ Email:_____

I request to place an agenda item on the [ ] Regular, [ ] Special [ ] Continuing Business of the Hoopa Valley Tribal Council
For [ ] Open Session, [ ] Executive Session on, Meeting Date: _____

I request [ ] to provide information without action; [ ] consideration and action; on the following issue by the Hoopa Valley Tribal Council:

_____
_____
_____
_____

[ ] I request action by the Tribal Council by [ ] Motion (must be attached)
[ ] Motion and Resolution (must be attached)
[ ] Ordinance by LPA (proposed language must be attached)
[ ] Supporting documents attached. [ ] No supporting documents required.
[ ] List Departments consulted:_____

Fiscal Department [ ]Approved [ ]Hold for consultation and review, requestor notified _____ Date/Initials

Legal Department [ ]Approved [ ]Hold for consultation and review, requestor notified _____ Date/Initials

Land Department [ ]Approved [ ]Hold for consultation and review, requestor notified _____ Date/Initials

Personnel Dept. [ ]Approved [ ]Hold for consultation and review, requestor notified _____ Date/Initials

Insurance Dept. [ ]Approved [ ]Hold for consultation and review, requestor notified _____ Date/Initials

Planning Dept. [ ]Approved [ ]Hold for consultation and review, requestor notified _____ Date/Initials

Signature:_____ Date:_____
Chairperson's Signature

For Official Use Only:
Departments: [ ]Fiscal [ ]Legal [ ]Land [ ]Personnel [ ]Insurance notes, questions, comments or concerns on the reverse side of this form which may be relevant to Council consideration of this agenda item.
Chairman's Action: [ ]Approved for agenda [ ]Regular [ ]Special on Date:_____
[ ]Hold beyond 10 working days approved
[ ]Not approved for Agenda [ ]Resolved without Council Action
[ ]Referred back to requestor for further action

Requestor was notified by [ ] mail [ ] phone of Chairman's Action on _____ by: _____
Date Signature

HVTC MOTION SHEET

Date:_____
Name:_____
Address:_____
_____

[ ] Dept. Tribal [ ] Tribal Member
Phone:_____
Email:_____

I request the following Motion: [Please specify the action that you are requesting]

_____
_____
_____
_____
_____
_____

Sponsored By:_____

[ ] Chance Carpenter III
[ ] Darcy Miller
[ ] Dawn Blake-McQuillen
[ ] Kristen Raymond
[ ] Jordan Hailey
[ ] Robert Kane Jr
[ ] Augustine "Augie" Montgomery

Seconded:_____

[ ] For discussion purposes only

[ ] Chance Carpenter III
[ ] Darcy Miller
[ ] Dawn Blake-McQuillen
[ ] Kristen Raymond
[ ] Jordan Hailey
[ ] Robert Kane Jr
[ ] Augustine 'Augie" Montgomery